



PURPOSE

To outline protocols around the granting of extensions to Senior students.

SCOPE

This policy applies to all members of the Portland Secondary College Community.

POLICY

Senior Students who are consistently behind in completing work and under review for a possible exit may be asked to complete an application form for an Extension of Work.

This is designed to make students accountable for the work they need to complete and to ensure all due dates are clear to all parties involved in the work discussions.

This application form can only be used for Coursework and is not applicable to Outcomes.

RELATED POLICIES AND RESOURCES

- Extension of Work Application Form

REVIEW CYCLE

DATE	VERSION	RATIFIED BY	NEXT REVIEW
Oct 2018	2	Portland Secondary College School Council	Sept 2020