



PURPOSE

Without students there would be no College. Without parents there would be no students.

The College staff and parents must work together for the best benefit of students.

SCOPE

This policy applies to all members of the Portland Secondary College Community.

POLICY

The College sends out:

- Newsletters to parents
- Letters to parents re infringements, etc.
- Invitations to awards, etc.
- Reporting on students every six weeks
- Specific letters on camps/excursions and courses
- Notifications on Compass
- An annual magazine.

The parents send in:

- Enrolment forms
- Notes concerning absences, uniform, problems, queries
- Excursion permission forms and money.

Parents and teachers get together for:

- Parent/teacher interviews
- Information evenings about camps, course selections, etc.
- Concerts, fetes and expositions, award ceremonies
- Sports days
- Forums

It is the **students' responsibility** to ensure that all letters are delivered to the parents and that reply slips are returned to the college.



This contact is welcomed and encouraged, however it is not really involvement or participation.

Parent Involvement

The College Council and staff encourage parent involvement in the school. We do not just mean parents attending functions to raise money for the school, but parent involvement in all aspects of the College:-

The advantages of parents being involved in our school activities are:-

- Knowledge of the school operations which will assist when we are discussing the school with the child.
- Opportunity to meet teachers who are teaching your child and as a result you are better able to discuss your child's progress with staff.
- As a parent, gain confidence in the school and feel much happier about entering the school to talk to the administration.
- Become more familiar with the student's work, particularly in Mathematics and English. As a result you will be better able to help your child with work at home.
- Your child sees that you have a real interest in him/her and a better relationship may result.
- The child, parent and teacher are better able to work as a team to educate your child.
- Your child builds up confidence in the school.
- You hear of possible changes and future directions in the College and are able to express your opinion and or assist in decisions.

How Can Parents Help?

- Assisting in our library
- Judging, officiating or helping at College and inter-college sports
- Participating on Staff/Professional Development days
- Raising funds and special projects
- Laundering our sports uniforms
- Participating in Information Forums
- Being on the College Council or Sub-committee there of
- Helping out in the canteen
- Accompanying students and staff on excursions
- Driving buses for student activities
- Join the Music or Sport auxiliary
- Train to be a reading tutor
- Provide sponsorship for specific activities
- Offer skills and expertise for minor maintenance works
- Plant trees
- Accept a student placement on work experience



FURTHER INFORMATION AND RESOURCES

- Student Engagement and Wellbeing Policy

REVIEW CYCLE

DATE	VERSION	RATIFIED BY	NEXT REVIEW
Oct 2018	2	Portland Secondary College School Council	Sept 2020