

Dear Parent/Guardian,

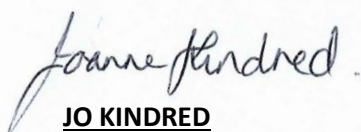
Portland Secondary College is looking forward to welcoming your child in 2022 and would like to advise you of Portland Secondary College's voluntary financial contributions for 2022. We make every effort to keep the cost of items and activities to a minimum and affordable for all parents.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, this makes a huge difference to our school and the programs we can offer.

Under the Department of Education and Trainings [Parent Payment Policy](#), Victorian Government Schools are required to provide transparent information to their school community on voluntary parent contributions. Please find below our parent payment arrangements for 2022.

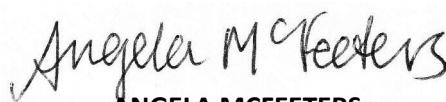
The Department's [Parent Payment Policy](#) is also presented as a one-page overview.

Yours sincerely,



JO KINDRED

Principal



ANGELA MCFEETERS

School Council President

<i>Year 9 Curriculum Contributions.</i>	\$200.00
Year 9 classroom consumables, materials & equipment <i>Core</i> <ul style="list-style-type: none">• Humanities – poster materials, card stock, paper, glue, paint, textas,• Science – tape, edible atoms, CAT poster, model lung practical - straws, rubber bands, balloons, blue tak, lab glasses, wind turbine CAT - glue, craft materials• Indonesian – booklets, cooking• English – poster materials, card stock, paper, glue, paint, textas• Health and Physical Education – poster materials, beach swimming, sports• Maths - print out notes, chapters, modified workbooks	
Year 9 classroom consumables, materials & equipment <i>Electives</i> <ul style="list-style-type: none">• Creative Wood Skills - containers, wood, nails, glue, screws• Digital Illustration – printing papers, glue, poster paper, masking tape• Drama – workbooks• Extension Math - print out notes, workbooks• Fabric & Fashion – fabric, thread, buttons, felt, poster paper, textas, pencils• Food Studies - flour, butter, fruit, vegetables, meat, rice, pasta, sugar• Game Design – laser-cutting materials, #d printing filaments, poster materials, card stock, paper, glue, paint, textas• Graphic Design - cartridge paper, fine liners, textas, grey lead pencils, colour pencils, acrylic paint• Journalism – pens, paper• Marine Science - gloves, posters, butchers' paper, craft• Media - printing papers, glue, poster paper, masking tape• Outdoor Education - excursions• Photography – photographic paper, SD cards	\$155.00

<ul style="list-style-type: none"> Systems Engineering – components to build programmable vehicle Visual Art - cartridge paper, fine liners, textas, grey lead pencils, colour pencils, acrylic paint 	
Year 9 online subscriptions <ul style="list-style-type: none"> Maths online 	\$20.00
Year 9 PSC folder & workbooks	\$20.00
Year 9 printing and photocopying of worksheets and learning materials	\$5.00
Total Amount	\$200.00

Extra-Curricular Items and Activities

Portland Secondary College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
<i>Year 9 camp</i>	<i>To be advised</i>	
<i>Optional Year 9 Interschool Sports program</i> The cost of these are determined for each sport that your child qualifies for.	<i>To be advised</i>	
<i>Optional Year 9 private music lessons</i>	<i>To be advised</i>	
<i>Other optional Year 9 camps and excursions to be scheduled</i>	<i>To be advised</i>	
Total Extra-curricular Items and Activities		<i>To be advised</i>

Financial Support for Families

Portland Secondary College understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief Uniform Pack

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact Kristine Barker or Vicki Taylor
 Ph: 03 55231344 | Email: Portland.sc@education.vic.gov.au

Total

Category	
Curriculum Contributions	\$200.00
Other Contributions	\$0.00
Extra-Curricular Items and Activities	\$ Other as advised

Payment methods

- Compass Pay – quick and convenient payment via the Compass app. If you would like to arrange an individualised payment plan for the Curriculum Contribution contact our office.
- Direct to our office
- Centrepay agreements
- Direct Deposit: Bank Australia BSB 313 140 A/c 12067508

Please call the General Office on 03 55231344 to discuss payment options available to you.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.