

Portland Secondary College

1st November 2025

Dear parent/guardian,

Portland Secondary College is looking forward to another great year of teaching and learning and would like to advise you of Portland Secondary College's voluntary financial contributions for 2026.

Schools provide students with free instruction to fulfil the standard curriculum requirements, and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education, resources and support for our students.

Within our school, family contribution support has allowed us to ensure a wider offering of subjects and curriculum experiences: enhanced digital learning opportunities; the upgrade of facilities and equipment and the engagement of presenters and presentations to enhance student learning.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

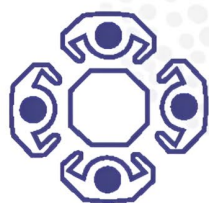
Yours sincerely,

JO KINDRED

Principal

REBECCA FRASER

School Council President



Portland Secondary College

Curriculum Contributions - Items and activities that students use, or participate in, to access the Curriculum	Amount
Subject consumables, 2026 student planner, classroom materials and activities	\$260.00
VET Program (if applicable to your student) <ul style="list-style-type: none">Contribution to support the provision of our VET program offerings	\$50.00
Total Curriculum Contributions	\$310.00

Other Contributions - For non-curriculum items and activities	Amount
First aid equipment and supplies (including bandaids, kits, icepacks)	\$10.00
School grounds maintenance and improvements	\$30.00
Total Other Contributions	\$40.00

Educational items for students to own

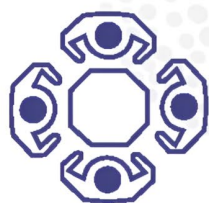
The Year level booklists are communicated on Compass with details on how to purchase via an online portal (Campion Education), a booklist hardcopy for each year level is available at the General Office. Portland Secondary College recommends you purchase resource books and stationery for your child to individually own and use.

Extra-Curricular Items and Activities - provided on a user-pays basis	Estimations Only
Portland Secondary College offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.	(Amount for activity to be calculated at the time of planning and families notified via Compass)
<i>Camps to be scheduled for Years 7 to 10</i>	<i>\$180 to \$400</i>
<i>GD / GWR Sports Events</i>	<i>\$10.00 to \$30.00</i>
<i>Tertiary Tour</i>	<i>\$180.00</i>
<i>Year 12 Graduation Ticket</i>	<i>\$60.00</i>
Total Extra-curricular Items and Activities	Notified as required

Financial Support for Families

Portland Secondary College understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund (CSEF)
- State Schools Relief (SSR)
- Compass Payment plans



Portland Secondary College

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact our Finance Manager, Alana Nesbit on 03 5523 1344.

Option 1 - Total for students enrolled Year 7 to 12:	Total
Curriculum Contributions	\$260.00
Other Contributions	\$40.00
Extra-Curricular Items and Activities	Paid as required
Total	\$300.00

Option 2 - Total for students enrolled in VET Program:	Total
Curriculum Contributions including VET Program	\$310.00
Other Contributions	\$40.00
Extra-Curricular Items and Activities	Paid as required
Total	\$350.00

Payment methods available at Portland Secondary College:	
Compass: Provides a quick and convenient payment through the Compass parent login. <i>Requests for a personalised family plan are available.</i>	Voluntary Curriculum Consumables: Pay in full, 10 Week Payments Plans are offered Terms 1 to 4. Extra-Curricular Activities: Pay in full, Payment Plans available tailored to be finalised prior to event date.
Cash or EFTPOS	Available at the General Office.
Direct Deposit: It is highly recommended to enter relevant information as the reference to identify student and purpose of payment.	NAME: Portland Secondary College School Council BSB: 063 093 ACCOUNT: 1000 2891 REFERENCE: Student code eg: STU123
BPay: offering families a unique reference	Available by requesting a Family statement.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

PARENT PAYMENTS POLICY OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.